

THE CLERKS REPORT JANUARY 2017

RESOLUTIONS UPDATE INFORMATION ONLY

There is a problem with a drain on Belmont Road concerning sewerage that has been connected into the storm drain,

Resolution- Complaints have been submitted to Severn Trent and Highways. Severn Trent have pumped the sewerage out as a temporary measure but Highways are still not taking responsibility to unblock and reconnected the sewerage pipe correctly.

Changing Rooms

Jason Midgely and Lynne Smith from Tutbury Tigers are available to discuss the invoice charges on Monday 30th January evening. They have a replacement key for the changing rooms that was lost.

PARKING

The shop owner of the off licence on Duke Street raised concern regarding long stay parking outside of his shop reducing access for customers. No resolution made no further update regarding Parking on Holts Lane.

No progress on other Highways issues have been made.

No progress has been made with the fence on the footpath on the Pak Pale Chatsworth drive.

Elm Lane

12 trees have been planted on Elm Lane by the contractor that did the clearance work last year.

There is concern regarding cigarette ends on Ludgate street outside the public houses on Ludgate Street.

Resolution It was agreed to notify them. remains outstanding

AGENDA ITEMS

ACCOUNTS PAYABLE

| | | |
|----------------------|--|--------|
| Karen Duffill | Clerks Salary and overtime | |
| Karen Duffill | Expenses | |
| HMRC | Tax and NI Payment | |
| Staffordshire LGPS | Pension Employer contribution Employee Contribution | |
| Sterilizing services | Legionella control Annual check inv262.80 | 43.20 |
| Aucuba Landscapes | Churchyard contract | 203.45 |

| | | |
|-------------------|--|--------|
| Firs farm Nursery | Christmas Tree | £96.00 |
| Arc fire Security | Fire alarm extinguisher and lights service | 62.40 |
| | | |
| James Hollis | Street Cleaning Contract | |

The transfer to Daligas from Eon for gas supply is in progress and a termination notice has been given to EON this process will take 30 days and will incur an increase in a standing charge whilst the transfer is going ahead the transfer will commence on 10th Feb.

FINANCE/BUDGETING CONSIDERATIONS

1% increase Precept Request has been made.
Budgets Proposal updated with comments from December meeting
Internal Auditor visit due Jan 13th

Debt benefit and consumer advice

In the wake of a £15m gap in our budget this year as a result of not receiving an anticipated £15m from the Better Care Fund we have had to introduce additional spending controls across all of our operations, and have made a number of savings to Health and Care services.

One of the savings was to Debt Benefit and Consumer Advice, currently commissioned from Citizens Advice at an annual cost of £439k. This is not a statutory duty for the County Council and with reducing unemployment in Staffordshire, and a range of alternative sources of information and advice increasingly available, we do expect that the need for this service will fall.

We have heard concern from many quarters about the impact on people and communities if these services were no longer available. We would therefore like to explore whether the District and Borough Councils, Parish Councils, Police and Crime Commissioner and/or NHS would be prepared to contribute to the cost of these services from April 2017. We estimate that around £300k collectively from all partners would be required to maintain some level of service.

We would be very grateful if you could confirm by 13 January 2017 whether any funding would be available from your organisation.

Yours sincerely

Alan White

**Cabinet Member for Health, Care and Wellbeing
Member for Lichfield Rural East**

PLANING APPLICATIONS

Application P/2016/01794

Proposal: Erection of an extension to existing porch

Location: 28 Lancaster Drive, Tutbury, DE13 9JT

DECISIONS

Cornerstone Belmont Road, Tutbury listed building application for three roof lights to be installed was refused due to not being in character of the building and not enhancing it.

COUNCILLOR VACANCY

Two candidates have applied for the councillor vacancy

A vote should be made and the chairman has the casting vote

Pension Policy Discretionary Functions.

Guidance notes and a policy template have been received from Staffordshire Local Government Pension Scheme. Tutbury Parish Council are legally obliged to implement a policy on the types of discretionary benefits such as additional Pension contributions and flexible retirement. This is outstanding as the scheme commenced in November.

CONTRACT RENEWAL due 1st April quotes need to be received for Feb meeting should we ask for two-year contract quotes?

Mowing contract for the church yard

Triangle maintenance

Ferrers Avenue Playing fields mowing and hedge contract

Cornmill Lanes mowing and Hedge Contract

Planters supply and maintenance

Insurance renewal due

Street Cleaning and bus shelters

Park Pale strimming.

Areas not covered; bank near the school, Ludgate Street steps footpath, Green Lane hedge, Footpaths -closed bank, Wakefield Avenue

Consideration of other maintenance work for example church drains and installation of a Christmas tree stand on the Triangle Tree maintenance at the churchyard.

Weeding of the bus shelters and the High Street, and other known areas.

EQUAL OPPORTUNITIES

Equal Opportunities – policy to be approved and meeting room venue reviewed

Meeting Room Venue costings

Room Hire costings

Current

Meeting Room hire 300

Village Hall £8 hour =£32 per meeting
=416 13 meetings

ad hoc meetings 192 6 meetings

Approx. room hire based on £600
number of meetings 2015-2016 21 new rate total 672

Tutbury Parish Council Equal Opportunities Policy included for comment.

CORRESPONDENCE

- HMRC have requested that we pay them electronically
- Battles Over A nations tribute 7pm 11th November 2018 100 year after the end of World War One, A request for parish and to light a beacon.
- A letter has been received from the Bishop who has had a meeting with Reverend Whitehead to discuss issues that the parish council have raised he hopes that this can be sorted locally.