

THE CLERKS REPORT Oct 2017

RESOLUTIONS UPDATE AND INFORMATION

COMMUNITY BUILDING

A huge thank you to the efforts and team work in producing and distributing this letter.

Response from the community has been good see the collation of comments report. We have been asked for **A SUB-COMMITTEE BE FORMED TO CHECK THE FEASIBILITY OF THE LAND AND BUILDING BEING USED FOR A CARE HOME/DAY CENTRE OR SIMILAR** amountst other feedback.

Clerks Hours and pay

0 Hours taken in lieu over the August break. The clerk is taking time off in lieu from 23rd Oct to Oct 27th 18 hours.

The CILCA portfolio has been submitted and passed the clerk is now a qualified clerk. The clerk;s contract states

Your salary is in accordance with the current NJC salary point LC2 (spinal column point 29 In addition one additional salary point will be added to your salary, up to a maximum of four points, for success in obtaining or already holding each of the following relevant qualifications:

The Certificate in Local Council Administration

The full time equivalent of scale 30 is £26,822 which pro rata is an rise of 376.65 per annum based on 16 hours a week and £47.08 overtime. Overall £ 423.73/

A cilca review, salary and paid hours to be agreed for completion should be added to the next agenda.

Church Meeting to be held Monday 6th November 2017, 7pm for 7.30pm in the Priory Suite of St Mary's Church. Coffee will be available before the meeting.

Green Lane hedge has been cut.

General Data Protection Regulation: Briefing – Tuesday 21 November 2017

On Tuesday 21 November the Association and Staffordshire County Council will co-host a free-to-attend briefing to review the implications of the forthcoming implementation (May 2018) of the General Data Protection Regulation, details of which have been circulated via the SPCA "Bulletin" in recent months.

The lead presentation will be given by Lian Stibbs, Access Manager with the Information Governance Unit of Staffordshire County Council, who will speak to the theme: '*A general overview of the changes the GDPR will bring in; identifying the fact from fiction*'.

The meeting will also provide an opportunity to explore options that may lead to the County Council providing a DPO service offer for parish councils to ensure compliance with the Regulation.

The clerk will be attending the SLCC Annual conference

Agenda

Time Session 08.30 - 09.00 Delegate Registration / Tea & Coffee with the exhibitors London Suite
09.00 - 09.45 The Launch of The Big Plan, Rob Smith, SLCC CEO Facilitated by Katherine Owen Paris Suite

09.45 - 10.45 The role of parish and town council officers in securing the devolution agenda Mark Lloyd, Chief Executive, Local Government Association Paris Suite

10.45 - 11.15 Tea / Coffee with the Exhibitors London Suite

11.15 - 12.15 Annual General Meeting Paris Suite

12.15 - 13.15 Networking & Lunch with the Exhibitors in the London Suite

13.15 - 14.15 Meet the Experts - Gemma Rickard - Communicating with your Community.

14.20 - 15.20 Devolution - Are Parish Councils and their Clerks up to the Task? Colin Copus, DeMontfort University Paris Suite

15.20 Close of Conference

Update from Cllr Gaskin

I have had on going correspondence with residents from Ludgate Street about the New Inn and one of them has been provided with a diary to complete with times that noise and disturbance has occurred. When they receive this back they can provide noise detecting equipment to monitor the situation.

CHANGING ROOMS CORNMILL LANE PLAYING FIELDS TUTBURY TIGERS

Last cut is due week com 9th Oct and the contractor will consult with the clerk regarding the grass growing to asses if one further cut is required.

Changing room doors were left open one Sunday, this has been reported this to the football committee as well as concern that the away team had been washing the boots in the showers.

Transfer to OPUS Energy for the changing room electric is in progress due to the price fluctuation on energy Opus was the company offering the same rate as was quoted with British Gas and a 2 year fixed price plan at £146 per annum cheaper than renewing with EON.

Neighbourhood Planning Grants

Is Time Running Out to Apply for Neighbourhood Planning Grants?

You can receive grants and support to help you complete your neighbourhood plan. There are two types of support available in the 2015-2018 programme:

- Grants of up to £9,000
- Technical support packages provided by AECOM, and an additional grant package of £6,000 (bringing the grant ceiling amount available to £15,000).

Changes to the final year of the 2015-2018 programme

There have been two updates to the final of the year of the Neighbourhood Planning programme:

- Modifying your plan after it has come into force: Groups can now apply for funding to modify their plan, irrespective of whether they have already claimed their full grant allocation of £9,000 (or £15,000 for a priority group).
- Groups undertaking site assessments and housing site allocations: Groups who are undertaking a site assessment for a site allocation, OR groups who are allocating sites for housing or mixed development can now be considered complex – allowing them to apply for additional support for complex groups (technical support and grants of up to £15,000).

Neighbourhood Planning programme post-2018

DCLG has announced it is expecting to continue the Neighbourhood Planning programme past March 2018. Confirmation of the details of the new programme of support will be revealed in due course. In anticipation of this new programme, please take note of the closure dates for Technical Support and Grants below.

Grants

All groups are eligible to apply for total grant funding of up to £9,000 over the three-year programme from 2015-18. You can apply for a grant to develop a website, put together a project plan, undertake a local survey, develop your evidence base, or hire a planning expert.

Closing date

The Neighbourhood Planning Grants will close on 31st January 2018, with the expenditure deadline being 31st March 2018.

Additional grant package

An additional grant package of £6,000 (bringing the grant ceiling amount available to £15,000) is also available to groups that have complex issues.

Final submission date

All Technical Support applications have a final submission date of 31st March 2018.

See also <https://mycommunity.org.uk/funding-options/neighbourhood-planning/>

ACCOUNTS FOR PAYMENT

An updated finance report showing the recent bank reconciliation and spending for the first quarter of the fiscal year to be distributed.

PLANNING MATTERS

October applications

P/2017/01174

Proposal: Removal of one Acer/Maple tree, one Sycamore tree and crown reduction by 2 m of one Beech tree

Location: 1 Cornmill Lane, Tutbury,

Staffordshire, DE13 9HA

P/2017/01206

Proposal: Crown reduction and thinning of two Lime trees by between 2-3 metres TPO 9

Location: The Park Pale (Open Space), The Park Pale, Tutbury

: P/2017/01218

Application under Section 73 of the Town and Country Planning Act 1990 for the change of use of two agricultural buildings for storage purposes (B8), external alterations, formation of a car parking area and alterations to existing access from Bushton Lane without complying with Condition 2 of planning permission CU/06848/012 relating to on-site shredding of files

Rolleston Park Farm, Lodge Hill, Tutbury , DE13 9HQ

P/2017/01155

Proposal: Erection of a two storey side and single storey front and rear extensions

Location: 14 Park Lane, Tutbury, Staffordshire, DE13 9JH

DECISION

**Display of one non-illuminated fascia sign
Eastern Palace Restaurant, 1 Lower High Street, Tutbury, DE13 9LU**

PERMITTED

**Erection of a single storey rear extension and alterations to the mono-pitch rear roof to form a gable (Amended Description)
1 Cornmill Lane, Tutbury, Staffordshire, DE13 9HA**

PERMITTED

**Erection of two storey side extension and a single storey rear extension (Amended Description)
30 Park Lane, Tutbury, Staffordshire, DE13 9JH
in accordance with the submitted documents and plans PERMITTED**

Proposal:
Height reduction of one Golden Elm tree by 40%
Location:
61 Monk Street
Tutbury
NO OBJECTION

Co-option Vacancy

CORRESPONDENCE

- **Correspondence**
 - Local Levy Grant Funding for Small Scale Flood Alleviation Schemes
Staffordshire County Council has secured funding for Small Scale Flood Alleviation Projects within Staffordshire for 2017/2018.
Applications can be made for up to £5000 per location to be used for works, studies, or projects that will remove, educate or mitigate known flood risk in the catchment
 - Local Councillor Training Course – Tuesday 14 November 2017 SPCA Stafford
 - Transforming the Trent Valley invitation to comment and complete surveys that feed into the project of which Staffordshire Wildlife trust are the main partner. This initiative is a follow project from the Central Rivers initiative.
 - Conservation of the Priory Alabaster Arch update (St Marys) Funding has been secured, phase 1 work is due to commence. Parking will not be permitted in front of the west doors between 08.00 and 18.00 from Oct 16th to Oct 20th and Oct 23rd.

Email from resident At present I am interested to know why the "car park" at the entrance to the Mews is in such dreadful condition; very poor welcome for visitors, but I think there is an explanation.

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Items for the next agenda

Budget

Neighbourhood planning

Community Building

- **Date of next meeting** Nov 20th Church meeting Nov 6th 7pm-for 7.30pm