

TUTBURY PARISH COUNCIL

A meeting of the Parish Council was held in the Charity Office, Duke Street, Tutbury on Monday 20 February 2012.

Those present were Cllrs P Steadman (Chairman), Mrs S Adams, F Crossley, Ms M Guest, G Wright, Mrs J Taylor, T Spencer-Smith, W Crossley and Borough Cllr S Smith. In attendance S Powell (Clerk).

173/1.0 APOLOGIES

1.1 Apologies were received from A Allen and Borough Cllr Ms E Staples

174/2.0 MINUTES OF THE MEETING HELD ON 16 JANUARY 2012

2.1 The minutes were approved as a true record and signed by the Chairman.

175/3.0 MATTERS ARISING

- 3.1 A further quotation of £275.00 for the siting of a seat in the churchyard had been received from DSK Engineering. It was agreed to accept the DSK quotation and arrange for the work to be carried out.
- 3.2 Mr W Croxall had completed the maintenance work on FP 7 and it was agreed to arrange for him to carry out repairs to FP3.
- 3.3 A meeting of the Parish Council's Alliance had been arranged in the Charity Office in Tuesday 21 February to discuss the possibility of a meeting with chief officers and members at ESBC on their response to the Alliance's submission on the boroughs core planning strategy.
- 3.4 A request to use the Cornmill Lane playing fields had been received from a local football team. It was agreed to contact Tutbury Tigers FC to see what facilities they wished to use in the new season.
- 3.5 The Staffordshire Parish Council's association had been contacted for help in ascertaining if there was some legal protection attached to the long standing tenure that the parish council had enjoyed in respect of the lease for the Ferrers Avenue playing field. A reply was awaited.
- 3.6 It was proving difficult to contact the council's business banking contact to finalise the revised bank mandate. It was agreed to contact the local branch manager on the matter.
- 3.7 A response had been received to the parish council's concerns about the potential for flooding in the village and design of the onsite drainage as a result of the Burton Road development. Severn Trent had written to say that they had had no contact with either ESBC or the developer since 2010 on the necessary modelling needed to determine the impact for the drainage on and off site. Members were concerned that the on and off site drainage implications were not yet known leaving matters still unresolved.
- 3.8 Cllr W Crossley attended a meeting of county officials, Cllrs and held to discuss highway issues arising from a planned school and housing developments in the borough. The developments in Tutbury, off Tutbury Road and Beamhill Road would create considerable additional traffic flows but it emerged that no strategic view of their impact on roads remote from the sites had been taken. It

appeared that consideration had been given only to site entrances and local junctions. It was felt that too many houses were being planned without the supporting infrastructure. It was suggested that the use of planning consultants led to a compartmentalised approach to planned proposals resulting in a loss of ownership of the wider problems. Borough Cllr Smith stated that ESBC planners were professional and worked hard for the borough.

- 3.9 A parishioner asked where the older children from families moving into the new houses would go. There was no clear answer to this, but new schools were being built, financed and operated by the private sector. Cllr Smith stated that the Beamhill Road application was in outline only and if approved would need to be followed by detailed proposals.
- 3.10 A lot of information had been provided by County Cllr Ms Staples on the proposed two new schools in Burton explaining why they were needed and where they were to be sited. Further information was to be provided at events on 8 and 20 March at the Victoria and Outwoods primary Schools which would provide an opportunity to inspect plans, ask questions and make comments.
- 3.11 A letter from Cllr Ms Staples explained in detail the County Councils policy on the provision of free school transport and why it had to be adhered to. Members were disappointed that the effects of the policy on some children in the village could not be alleviated.
- 3.12 Cllr Smith advised members that the application for ESBC funding for the planters in the High Street had not been successful. A further application could be made however in the next financial year.
- 3.13 letters had been sent to local organisations informing them of the village's entry into the best kept village competition. Posters were awaited from the organisers which would then enable the children at the Richard Wakefield School to get involved in designing their own posters for display in the village.
- 3.14 A reply from the occupier of a property in Ferrers Ave had been received stating that the conifer cuttings from the hedge at the rear of the property had been removed although they had not been placed in the corner of the playing field by the individual concerned. Members noted the occupiers comments.
- 3.15 The secretary of the 'Local Vocals' community choir had confirmed that it had gained a lot of local support, was non profit making and had established a bank account. Payment of grant aid of £150.00 was agreed.
- 3.16 A further email from Mr Nuth had been received concerning the manner of council communications and the condition of the war memorial. It was agreed that the council would look into the matter at some stage in the future.
- 3.17 The county council had emailed to state that the grit bin at the bottom of Holts Lane was in its allocated position and in the process of being refilled. A letter from Cllr Maryon had been received explaining the action being taken to tackle the theft of rock salt from grit bins. Cllr W Crossley stated that the pavement by the Clock Shop had been very slippery during the recent bad weather. It was agreed to obtain stickers from the county council in an effort to try and highlight the problem and assist in spreading the anti theft message across the parish. A further letter from Cllr Maryon explained the limitations of liability for the parish council should they wish to undertake ice clearance in the future. It was agreed to place this matter on a future agenda.

176/4.0 BOROUGH AND COUNTY COUNCILLORS' REPORTS

- 4.1 There was no report from the County Councillor.
- 4.2 Borough Cllr Smith advised members that the county council wanted the parish council's views on new tourism signs on the Bridge Street and Burton Road entrances to the village. Members commented that the existing Mill Site picnic sign should remain and if possible a weight limit sign be positioned in Burton Street.
- 4.3 Cllr Smith stated that the section 106 agreement for the Burton Road development had been returned to Peveril Homes. A discussion followed on the level of consultation with the parish council on the 106 agreement and the conflict between this and the council's complaint against the borough council's handling of the Burton Road planning application. The extent and nature of the opportunities for involvement by the parish council in the formulation of the agreement were debated. Cllr Smith informed members that a copy of the agreement would be available once it had been signed.

177/5.0 ACCOUNTS FOR PAYMENT

5.1	The following accounts were passed for payment:	£	
	T H Heath Contracts Ltd	Hedge trimming at Ferrers Ave playing field	126.00
	Navigus Planning	Planning consultation	284.00
	WE & JK Croxall	Maintenance to FP7	700.00
	Aucuba Landscapes	Churchyard contract	190.00
	Tutbury Civic Society	Tutbury village News	9.60
	J L Powell	Secretarial services	45.00
	James Hollis	Bus shelter/street cleaning/caretaker contracts	465.00
	S Powell	Printing & Stationery	12.54
	Tutbury Senior citizens	Grant	100.00
	Local Vocals Choir	Grant	150.00

178/6.0 RISK ASSESSMENT AND AUDIT REVIEW

- 6.1 A revised risk assessment on the council's activities had been circulated to cllrs this included a review of the council's insurance provision and three quotations for the 2012/2013 insurance had been obtained. Some issues arose when the details of each proposal was examined including risks associated with the changing rooms at Cornmill Lane. The Clerk was instructed to look into the issues raised before a final decision on which proposal to accept was made.
- 6.2 The chairman had conducted the half yearly audit of the council's accounts which were satisfactory other than the omission of recording of two payments in the minutes of May last year. Members considered that the system of internal audit together with the completion of the annual return was satisfactory.
- 6.3 Parishioners informed the meeting of the presence of unsightly cigarette stubs outside of the public house in Ludgate Street; a trip hazard on the pavement near the same premises and that fly tipping had been carried out on county

council highway land near Belmont Common. It was agreed to look into these matters.

179/7.0 PLANNING MATTERS

- 7.1 A copy of a recent planning decision in the parish was reported to members
- 7.2 Notification of the submission by the County Council to the Department of Local Government and Communities of their Waste Core Strategy Development Plan had been received and was available for viewing on the Council's web site.
- 7.3 Notification of an opportunity to comment on ESBC's Core Strategy: Sustainability Appraisal Scoping Report had been received from the Borough Council. It was agreed to discuss the report with the Parish Councils Alliance.
- 7.4 The following comments were made on recently received applications:

P/2011/01215/JI – Outline application for the erection of two detached dwellings adjoining Sandria, 27 Lodge hill.

Comment:- the council object to this application as an extension of 'ribbon development' into open countryside.

P/2012/00162/CLF - Erection of two storey front and side extensions at 32 Hillcrest.

Comment:- no objection

P/2012/00125/JPM - Erection of a replacement dwelling at 1 The Sycamores Burton Road.

Comment:- no objection

P/2012/00095/CLF - Erection of a detached building to form double garage and store at the Cross Keys 39 Burton Street.

Comment:- no objection

180/8.0 PARISH COUNCIL COMPLAINT

- 8.1 Emails had been received from the Chief Executive at ESBC, with regard to the parish council's request for a panel hearing for its complaint on the process of granting planning permission for the Burton Road development. The arrangements for the panel hearing were awaited.

181/9.0 TUTBURY MUSIC FESTIVAL CONTINGENCY

- 9.1 Cllrs W Crossley and Ms Guest declared an interest in this item. The secretary of Tutbury Arts Group had written to ask the parish council for a standby contingency sum in the event of a short fall of funds for the forthcoming music festival. A maximum of £2,500 had been suggested though it was thought that

this would not be actually be required. It was agreed in principle that if necessary the requested sum be made available.

182/10.0 TOWN TWINNING

10.1 Members were advised that a visit was being planned by representatives from Ollainville in the summer. The trip would mark the 10th anniversary of twinning arrangement with the French community.

183/11.0 DIAMOND JUBILEE CELEBRATIONS

11.1 At a recent meeting of the Celebration Committee a series of events had been developed to take place in the week commencing 26 May, the chairman outlined the programme which would run through until the 6 June. The purchase and distribution of Jubilee mugs for local school children was discussed together with where they might be sourced.

184/12.0 NEIGHBOURHOOD PLANS

12.1 This item was deferred to the next meeting

185/13.0 REQUEST FROM THE CIVIC SOCIETY FOR THE TRANSFER OF OWNERSHIP TO THE PARISH COUNCIL OF PART OF THE PARK PALE ANCIENT MONUMENT

13.1 The land behind Chatsworth Drive (SAM 238) had been acquired by the Society as part of their Park Pale Recovery Project and they now wished to ascertain if it could be transferred into the council's ownership. It was agreed to look into the responsibilities of owning an ancient monument together with maintenance commitments of other councils.

186/14.0 GRANTS TO LOCAL ORGANISATIONS

14.1 The Council for the Protection of Rural England (CPRE) had requested support in their efforts to protect the countryside. It was proposed by Cllr Wright, seconded by Cllr Spencer-Smith and agreed to grant CPRE £100.00.

187/15.0 ARRANGEMENTS FOR THE ANNUAL PARISH MEETING

15.1 It was considered fitting and appropriate to invite a representative of Tutbury Museum to give a talk on the Museum's activities and the history of the village in this Jubilee year.

188/16.0 REVIEW OF COUNCIL CONTRACTS FOR 2012 - 2013

16.0 It was agreed extend for a further year the bus shelter/street cleaning/caretaker contract and the Churchyard/Triangle mowing contracts at no extra cost. It was agreed to extend for one year the playing fields mowing contract with an increase on the basic contract figure of 2%.

- 16.1 The condition of the changing rooms after their use by football teams was discussed. It was agreed to invite the football teams to a user group meeting to discuss the situation.
- 16.2 Members were advised of an enquiry by a ground works contractor interested in tendering for any work. It was agreed to review the tendering process for the following financial year.

189/17.0 CORRESPONDENCE

- 17.1 The contents of the following were noted:
An invitation to bid for funds under the County Councils Community paths Initiative. It was agreed to identify projects for funding.
A request to attend a parish council meeting from ESBC officers to introduce a new Neighbourhood Co-ordinator and to give a presentation on emergency planning. It was agreed to invite the officers to the next meeting.
Concerns were expressed about the safety of shop alterations in Lower high Street. It was agreed to contact the borough council on the matter.

190/18.0 ITEMS FOR THE NEXT AGENDA

- 18.1 None other than those recorded elsewhere.

191/19.0 DATE OF NEXT MEETING

- 19.1 Monday 19 March 2012 at 7.30pm.

The meeting closed at 10.38 pm.