

TUTBURY PARISH COUNCIL

A meeting of the Parish Council was held in the Charity Office, Duke Street, Tutbury on Monday 18 February 2013.

Those present were Cllrs P Steadman (Chairman), W Crossley, F Crossley, A Allen, Ms M Guest, D Morris, Mrs J Taylor Mrs S Adams, G Wright. In attendance, Mr S Powell, Clerk.

156/1.0 APOLOGIES

1.1 Apologies were received from T Spencer Smith and Borough Cllr Ms E Staples

157/2.0 MINUTES OF THE MEETING HELD ON 21 JANUARY 2013

2.1 The minutes were approved as a true record, subject to some amendments and signed by the Chairman.

158/3.0 MATTERS ARISING

- 3.1 A finger post for Owens Bank had been ordered to be delivered to Cllr W Crossley. The Clerk was to ask Mr Croxall to fit it near the recently installed stile.
- 3.2 Tutbury Tigers had cleared out the container on the Cornmill Lane playing fields with the exception of the mowing equipment, but arrangements were to be made to remove this also.
- 3.3 Borough Cllr Mrs E Staples had emailed to say that creation of a new car park on the site of the former Gypsum Club in Burton Street would be expensive to create and Mr Somerfield was concerned about the impact of the gap created on the street scene. The borough council had no funds for the project but would be willing to discuss a business case for the facility prepared by the parish council. Cllr W Crossley stated that the parking problems in the village would not go away and that the issue needed to be dealt with. The chairman stated that it was a pity there were few other parking solutions. It was agreed to ask ESBC for suitable alternatives to deal with the problem and for parish cllrs to bring suggestions to the next meeting.
- 3.4 There had been no report back from the County Council regarding the introduction of a weight limit on the C91 despite a further email being sent to the relevant highways officer.
- 3.5 Councillor Guest provided a receipt for the purchase of battery-powered lights for the Christmas tree on the Triangle. The cost of the lights had been met from the proceeds from the recent quiz night held at the Cross Keys. The remaining quiz night funds of £81.00 were donated to the council by Cllr Guest.
- 3.6 It was agreed to ask for the children at the Richard Wakefield School to create posters which would be placed around the village, raising awareness of the Best Kept Village competition.

159/4.0 BOROUGH AND COUNTY COUNCILLORS REPORT

4.1 Cllr Smith advised members that Tutbury would again be entered in the Heart of England Campaign. Judges were due to visit the village sometime in July.

- 4.2 ESBC was working with Warm Zone to provide free energy advice visits in the borough.
- 4.3 East Staffordshire now had a 6.2 year land supply for new houses in the borough. Cllr W Crossley asked where the figures had come from. Cllr Smith stated that they had been presented to planning committee members at their last meeting. A discussion followed on the new housing figures, their impact on development proposals, planning applications and the draft local plan. Their relevance to possible future applications for development in Tutbury was also debated. Given that the figures had recently been revised, Cllr Allen questioned how often they were reviewed. Cllr Smith said that the situation was fluid. It was agreed to ask ESBC for further details of these latest housing figures.

160/5.0 ACCOUNTS FOR PAYMENT

5.1 The following accounts were passed for payment:

		£
Community Council of Staffs	Best kept village completion	19.40
J Hollis	Bus shelter/str cleaning & caretaker contracts	465.00
J L Powell	Secretarial services	45.00
Aucuba Landscapes	Churchyard contract	190.00
S Powell	Printing	4.68
Intial water Services	Legionella control contract	292.50
Staffs County Council	Purchase of Stile for FP23	54.60
Tutbury Parish Charities	Rent for Cornmill Lans PF & Charity Office	400.00
Tutbury Civic Society	Tutbury village news	9.60
WE & JK Croxall	New Stile on FP23	460.00

5.2 It was agreed to pay for the clerk to go on a SPCA course for the inputting of real time PAYE data being introduced in April by HMRC.

161/6.0 PLANNING MATTERS

6.1 The following applications were considered:

P/2013/01496 – Listed building application to carry out internal alterations to include relocation of staircase to facilitate the conversion of upper floors to form three self contained apartments including the installation of two new windows and enlargement of existing window to side elevation and alterations to existing frontage to form new doorways at Unit 4 Tutbury Mill Mews, Lower High Street.

Comment: No objection; with the proviso that adequate parking was made readily available for the occupants; the current car parking facilities were well used by visitors to the mews shops.

P/2013/00074 – Erection of single storey front extensions at 8 Redhill Lane

Comment: No objection

P/2013/00068/ - Erection of a detached dwelling at 5 Ludgate Street

Comment: No objection in principle, but visibility looking south for cars reversing out over the pavement on to Ludgate Street would seem to be limited.

6.2 A copy of a recent planning decision in the parish was reported to members.

162/7.0 STORAGE AND DISTRIBUTION OF ROAD SALT/GRIT

7.1 Cllr D Morris confirmed that a storage site for the road salt had been found at the top of Wakefield Avenue. He stated that it needed to be stored in polythene bags and volunteers would be required to distribute it. Members felt that additional salting was necessary to help prevent accidents in icy weather. It was agreed to contact the county council to ascertain the availability of road salt supplies and to contact other parishes in the borough that had experience of salting slippery roads and pavements.

163/8.0 MANAGEMENT AND USE OF THE CORNMILL LANE PLAYING FACILITIES

8.1 The Chairman of the New Inn Football Club had been contacted about an alleged dispute between the council's caretaker and Mr D Stanley of the New Inn. The reasons for the dispute were unclear but it probably arose out of a difficulty in accessing the changing rooms.

8.2 Members were informed of the annual costs for the facilities and a debate followed on the continued use of them. Cllr Morris stated that the area was well used by the community. The chairman stated that greater use of the facility was needed and that the level interest needed to be raised amongst local groups outlining the available sporting facilities. It was agreed to hold a meeting of interested groups in early in the spring.

8.3 It was agreed to contact ESBC and Severn Trent on the recent sewer surcharges caused by heavy rains.

164/9.0 CLERK'S EMPLOYMENT TERMS AND CONDITIONS

9.1 Following a review of Council responsibilities and work load, it was proposed by Cllr Wright, seconded by Cllr Mrs J Taylor and agreed, to increase the clerk's hours worked per week to 16, resulting in a salary of £10,658.00 per annum together with an increased phone allowance of £59.00 per quarter, effective from 18 February 2013.

165/10.0 PLAYING FIELDS MOWING CONTRACT

10.1 The current contract ended on 31 March 2013. It was agreed to review the contract specification with a view to going out to public tender for the mowing and hedge trimming of the Cornmill Lane and Ferrers Avenue playing fields.

166/11.0 LEGIONELLA CONTROL CONTRACT

11.1 It was agreed to renew the annual contract with Initial Facilities – Water Services, subject to consideration of any revision to charges.

167/12.0 BUS SHELTER AND STREET CLEANING CONTRACT

12.1 It was agreed to offer the current contractor a further one year contract.

168/13.0 CARETAKER CONTRACT

13.1 It was agreed to offer the current contractor a further one year contract.

169/14.0 CHURCHYARD CONTRACT

14.1 It was agreed to offer the current contractor a further one year contract.

170/15.0 DOG FOULING IN THE VILLAGE

15.1 The Chairman reported that he had received a complaint from a parishioner about an increase of dog fouling in High Street, Monk Street and Ludgate Street. The chairman had explained to the individual concerned, the efforts made by the parish council and other authorities to combat the problem; stating that if anyone could provide the parish council or the borough council information on those responsible, action would be taken against them. The issue was also to be referred to the Village News for publication in order to raise awareness.

15.2 Cllr Mrs Adams informed members of an organisation called Street Clean who would be able to suggest a range of initiatives to help reduce the dog fouling problem. It was agreed to invite a Street Clean representative to the next meeting and to inform ESBC's local community support officer of the situation.

171/16.0 COMMUNITY PATHS FUNDING BID

16.1 An invitation to bid for funds to improve access to public rights of way had been received from the County Council. A number of suggestions were made; the finalised project was to be confirmed at the next meeting.

172/17.0 WAR MEMORIAL

17.1 Mr Nuth had provided a copy of the minutes from the recently formed Tutbury War Memorials Conservation Committee which had met on 10 January. Members of the committee were Mr Rick & Mrs Jane Nuth, Mr Bernard Barton, Mr Eric Reynolds, Mrs Sue Norris, Mrs Pol Wood, Mr Bob Wood and Mrs Lesley Evans. In a letter to the Council, Mr Nuth wanted to be able to state that the committee had the backing of the parish council when communicating with other bodies.

17.2 The Parish Council acknowledged the establishment of the committee and was interested in the outcome of its investigation into options to improve the condition of the war memorial in St Mary's churchyard. It would also give due consideration to the committee's findings on the matter.

17.3 It was noted that a letter concerning ownership of the memorial had been sent to Reverend Mann, but in the absence of a reply, the Bishop of Stafford had been contacted. Given that the memorial was situated in the churchyard, it was felt that church representatives needed to be involved in the deliberations on any proposals from the outset and it was hoped that a response from them would be forthcoming in the near future.

173/18.0 BURTON ROAD DEVELOPMENT

18.1 Response to queries on drainage and road cleaning facilities

The Chairman had contacted the developers to clarify issues raised at the last meeting including the disposal of foul/storm water from the development into a ditch in Rolleston Lane. It was felt that the ditch might not be capable of taking additional water as the road already flooded in times of heavy rain. Notwithstanding this, Severn Trent had apparently agreed to this option. The Chairman stated that he would make further enquiries with the developers on the matter.

18.2 Proposed community buildings

The chairman raised the question on the design, use and ownership of the proposed community building, sports pitch and open space. Cllr W Crossley stated that the Section 106 agreement between the developers and ESBC would be the determining factor and that a scheme for the community facilities had apparently yet to be submitted to the borough council. Under the 106 agreement it appeared that the ownership of the facilities in the first instance would rest with the borough council. The agreement also provide for a commuted sum for ongoing maintenance of open spaces to be paid to the council by the developer. It was agreed that the clerk and chairman would make arrangements to invite local groups to a meeting to ascertain if they were interested in using the facilities.

18.3. Consideration of a change of use of the industrial units into housing

The potential for changing the industrial units for additional housing was discussed. A debate followed where a view was expressed that an endorsement by the parish council for additional housing would be inconsistent with the council's previous stance on the development. The alternative perspective was one where it was felt that housing would be preferable to industrial units because certain uses might cause a nuisance and there was a surplus of industrial units in the locality. The impact of additional housing on the emerging local plan and the latest housing land supply figures was also raised.

An overview of the economics of the two options was explained; it was also confirmed that only the borough council as the planning authority could give permission for a change of use and therefore their views would crucial to the parish council decision.

It was agreed to ask the borough council about the change of use to housing and to clarify the position in the 106 agreement on ownership of community facilities and the use of commuted sums.

18.4 Establishment of a community fund

There was general agreement on the establishment of a community fund to be administered by the developers for grants to local community groups.

174/19.0 GRANTS TO LOCAL ORGANISATIONS

19.1 An application for financial assistance had been received from Tutbury pre-school playgroup. The sum requested was £728.39 for three pieces of external play equipment. The clerk was instructed to ask the play group if they could indicate their first, second and third choices of equipment.

175/20.0 CORRESPONDENCE

10.1 The contents of the following were noted:

Notice of charges for the storage of records with the county council
An invitation to include local events in the county council's Staffordshire diary, the Tutbury Festival and a town Twinning event were to be included
A copy of the minutes and agenda for a recent meeting of Rolleston Parish Council
An email complaining about inconsiderate parking in the Duke Street Holts Lane area. It was agreed to refer this to ESBC's enforcement team

176/21.0 ITEMS FOR THE NEXT AGENDA

21.1 Tutbury Festival, Town twinning and those recorded elsewhere.

177/22.0 DATE OF NEXT MEETING

22.1 Monday 18 March 2013 at 7.30pm.

The meeting closed at 10.45 pm.