

TUTBURY PARISH COUNCIL

A meeting of the Parish Council was held in the Charity Office, Duke Street, Tutbury, on Monday 15 April 2013.

Those present were Cllrs P Steadman (Chairman), W Crossley, F Crossley, A Allen, Ms M Guest, Mrs J Taylor Mrs S Adams, T Spencer-Smith, G Wright and borough Cllr Ms E Staples and county Cllr R Fraser. In attendance, Mr S Powell, Clerk.

199/1.0 APOLOGIES

1.1 Apologies were received from A Burdis and Borough Cllr S Smith

200/2.0 MEETING WITH MR SOMERFIELD FROM ESBC REGARDING CAR PARKING FACILITIES IN TUTBURY

- 2.1 The meeting was informed that Mr Somerfield was unable to attend. Ms Hill a local resident explained the problems with access and car parking when events were held at the Castle. Whereas it was felt that such events would boost tourism and help the local economy, they nevertheless caused a lot of disruption through a lack of parking facilities at the Castle, with cars parking on nearby roads.
- 2.2 Cllr W Crossley informed Ms Hill of the parish council's concerns about the lack of car parking facilities. The chairman stated that the parking problems needed to be discussed with both Mr Somerfield and the Castle. Arrangements were to be made for Mr Somerfield to attend the next parish council meeting where the matters raised would be given further consideration. Cllr Ms Staples left the meeting to fulfill another engagement.

201/3.0 MINUTES OF THE MEETING HELD ON 18 MARCH 2013

3.1 The minutes were approved as a true record, subject to a number of minor amendments and signed by the Chairman.

202/4.0 MATTERS ARISING

- 4.1 A response was awaited from Richard Rayson at the County Council regarding the introduction of a weight limit on the C91.
- 4.2 A meeting with an officer from the county council was planned for 17 April to discuss the 'winter ice busters' scheme', the placement of additional or re-siting of grit bins, and salt storage provision in the village.
- 4.3 A series of emails received from Mr Nuth relating to the war memorial and Tutbury Book of Remembrance were reported to members. Among the matters mentioned was the proposed payment of the £100 grant by the council to Mr Nuth. The grant was a Section 137 payment and such had to benefit the community rather than an individual. Clarification on this was to be sought from Mr Nuth. A suggestion that Mr Nuth be invited to be a guest speaker at the annual parish meeting was to be discussed under a later agenda item. Cllr Mrs Taylor informed members that the new secretary to the PCC was Janice

- Atterbury. In her position of assistant warden Cllr Mrs Taylor offered to be a point of contact between the council and the PCC.
- 4.4 It was reported that an inspection of the large football pitch at Cornmill lane showed that part of it needed re-seeding, the goal posts required painting and the container still stored redundant mowing equipment. Cllr Mrs Adams informed members that a lot of litter had collected in the hedge adjoining the pitch. Its removal by the football teams or the caretaker was to be considered. It was agreed to arrange a meeting with the football clubs.
- 4.5 A request had been received from Tutbury Tigers and a team from Nestles to each play a match at Cornmill Lane on 23 & 24 April respectively. The use of the facilities by the teams was agreed for a one off payment of £25 from each team.
- 4.6 Maintenance to the bus shelters had now been completed. Requests had been received for seats to be placed in the shelters and for plywood side panels to be fitted in the Holts Lane shelter. It was agreed to replace the panels and to put the matter of re-installing seats on the next agenda.
- 4.7 In reply to a council tax query from a parishioner, ESBC Chief Accountant had indicated that the annual special expense charge of £35.35 per household in the parish covered the borough council's costs of maintaining the following paths and open spaces:-

Belmot Road/Belmot Common
Cromwell Close
The Park Pale
Tutbury raised bed and island
Tutbury Mill site and island
Wakefield Avenue and Elm Lane Footpaths.

203/5.0 BOROUGH AND COUNTY COUNCILLORS REPORT

- 5.1 There were no reports from borough councillors.
- 5.2 County Cllr Fraser invited questions from members. Cllr Ms Guest asked about the damage done to the grass verge outside 8 Redhill Lane by builders working at an adjacent property. The results of an inspection of the verge by a county council officer were awaited.
- 5.3 Cllr Fraser was asked if he could find out the position of the council's proposal for a weight limit on the C91. Cllr W Crossley raised the question of the allocation of funds from a section 106 agreement with the developers of the site off Burton Road. Under the agreement, approximately £1million was to be paid the local education authority (LEA) to create/improve educational facilities in and close to the parish. However de Ferrers had become independent of the LEA and as such it was not clear if funds could be given to them. If this was the case, it would disadvantage school children from the parish who attended the school. Cllr W Crossley asked what the county councils policy was on the subject. Cllr Fraser confirmed that he would make enquiries with the LEA and report back to the parish council.

204/6.0 RISK ASSESSMENT, AUDIT REVIEW AND APPOINTMENT OF INTERNAL AUDITOR

- 6.1 A report on the risks to council operations and property had been circulated to

Members. The measures to mitigate risks were reviewed and considered to be adequate.

6.2 The internal audit arrangements currently in place were felt to be satisfactory and it was agreed to appoint Kerry Jones as the council's internal auditor for the 2012/13 accounts.

205/7.0 ACCOUNTS FOR PAYMENT

7.1 The following accounts were passed for payment:

		£
J L Powell	Secretarial services	45.00
J Hollis	Bus shelter/street cleaning & caretaker contracts	465.00
S Powell	Printing	30.34
WE & JK Croxall	Finger post on FP23	30.00
Staffordshire PCA	Subscription & course fee	496.00
Aucuba Landscapes	Churchyard contract	190.00
Tutbury Pre-School play group	Grant	100.00
Tutbury Band	Grant	100.00
Tutbury Cricket Club	Grant	1000.00
Fauld property Maintenance	Bus shelter maintenance	330.00
Initial Facilities	Legionella control contract	292.50

7.2 A copy of the financial monitoring and reconciliation statement had been circulated to members who noted its contents

206/8.0 PARISH COUNCIL ACCOUNTS 2013 -2014 AND ANNUAL RETURN

8.1 Copies of the accounts had been distributed to members. It was proposed by Cllr W Crossley, seconded by Cllr F Crossley and agreed that the accounts be approved and signed by the chairman.

8.2 The annual return to Grant Thornton Auditors had been completed. It was proposed by Cllr Spencer-Smith, seconded by Cllr Mrs Adams and agreed that the return be approved and signed by the chairman.

207/9.0 PLANNING MATTERS

9.1 The following applications were considered:

P/2013/00276 – Conversion of garage to form part of a dwelling including installation of a bay window at 8 Portway Drive

Comment: No objection

P/2013/00216 - Erection of a bungalow on land at 149 Ferrers Avenue (revised application)

Cllr Ms M Guest declared an interest in this application and left the meeting whilst it was considered

Comment: No objection

P/2013/00391 – Selective pruning to 4 Leylandii trees at 1 Castle Street
Comment: - No objection

- 9.2 A copies of recent planning decisions in the parish were reported to members and notification of the adoption of the Stoke and Staffordshire joint waste local plan by the respective planning authorities had been received.
- 9.3 Cllr W Crossley informed members that at the Alliance meeting earlier that day parishes were advised that borough council's draft local plan would be published after each of the 2,200 responses to the earlier publication had been completed. The public enquiry where the plan would be considered and the views of interested parties heard was likely to take place in April 2014. The adopted 'growth point' status had ended, however latest population statistics suggested that more houses were needed; ESBC's share was being evaluated. A portion of the housing allocation would be classified as windfalls, approximately 90 houses per annum. With the additional housing requirement it was felt that it may be difficult to prevent coalescence of villages with Burton. Recent appeal decisions by the minister had given approval for housing in areas of natural beauty. Where the borough council had recently decided to oppose certain developments in the borough, developers were to go to the minister seeking approval. Rolleston Parish Council's neighbourhood plan had been rejected by the borough council as it allocated too few houses.

208/10.0 ANNUAL PARISH MEETING ARRANGEMENTS

- 10.1 It was agreed to hold the annual parish meeting at the Richard Wakefield School on Thursday 16 May at 8.00pm and to invite Mr Nuth to speak on the Tutbury Book of Remembrance and the war memorial in the churchyard. An invitation for parishioners to attend was to be placed on the council's web site.

209/11.0 WINTER SALT AND GRITTING ARRANGEMENTS

- 11.1 This matter was dealt with under agenda item 4.2 and deferred to the next meeting.

210/12.0 TRANSFER OF PART OF PARK PALE ANCIENT MONUMENT TO THE PARISH COUNCIL

- 12.1 After speaking to the council's solicitors, it appeared that the transfer was delayed because additional information was required by the Charity Commission from the Civic Society. It was agreed to contact the Civic Society to see if the council could assist in the process.

211/13.0 PURCHASE OF LAPTOP PROJECTOR AND SCREEN

- 13.1 With the £500.00 award from the borough council's WASP fund, the net cost to the parish council of a projector, laptop PC and screen would be £419.00. It was agreed to proceed with the purchase of the equipment.

213/14.0 PARISH COUNCIL NOMINATIVE TRUSTEES TO THE PARISH CHARITIES

14.1 Following the departure of Reverend Mann from St Mary's church, the parish charities wished to ascertain whether or not the her position as a trustee had now lapsed. Members were in agreement that in this case the council's nomination to the charities was for the post and not the person and as such was now vacant. It was decided to leave any further nomination until a permanent successor to Reverend Mann had been appointed.

214/15.0 BURTON ROAD DEVELOPMENT

15.1 Further enquiries with the developers and their consultants had confirmed that the surface water run-off from the site would discharge through highway drain into Rolleston Lane, but the final point of discharge had not been established. Further enquiries had been made with consultants and the county council and responses were awaited.

15.2 It was agreed to invite local organizations to a meeting in early summer to discuss the use of the community facilities.

215/16.0 GRANTS TO LOCAL ORGANISATIONS

16.1 It was agreed to ask the Civic Society to complete an application for a grant towards a 3D map of Tutbury that they were to produce.

An application for a grant of £250.00 from Tutbury Arts Group was agreed. Cllrs W Crossley, G Wright, Ms M Guest and A Allen each declared an interest in this application and left the meeting whilst it was determined.

216/17.0 TUTBURY FESTIVAL

17.1 Groups of musicians had been booked and brochures were to be printed for the festival being held at the Castle. Cllr Guest informed members of an event in the church planned for 7 June, Mr A Tipper, Tutbury Voices and Tutbury Band were to take part. Cllr Guest also confirmed that some roses in the churchyard had been pruned. Cllr W Crossley suggested that as an organist Mr Tipper had accompanied screenings of silent films. He suggested that such an event might be staged in the future.

17.2 The chairman stated that the union flags placed on certain occasions in High Street were worn out. It was agreed to purchase replacements. Cllr Spencer Smith reported that despite his efforts to remove it, ivy clinging to trees on the Triangle remained pernicious. The area itself was somewhat overgrown and it was agreed to place the matter on the next agenda.

217/18.0 TOWN TWINNING

18.1 A visit to Ollainville in June now looked less certain due to the high costs of travel; further enquiries were to be made to try and obtain cheaper modes of transport.

218/19.0 ESBC'S EMERGENCY PLAN

19.1 ESBC's resilience support officer had enquired as to the progress of the production of an emergency plan. Cllr Mrs Taylor stated that the Richard Wakefield School had one and enquires could be made with them to gain sight of it. It was agreed to ask ESBC if copies of plans produced by other parish council's in the borough were available.

219/19.0 CORRESPONDENCE

19.1 The contents of the following were noted:

A copy of the minutes and agenda for a recent meeting of Rolleston Parish Council.

A request to organize a tea party to raise funds from the Donna Louise Trust

220/20.0 ITEMS FOR THE NEXT AGENDA

20.1 None other than those recorded elsewhere.

221/21.0 DATE OF NEXT MEETING

21.1 Monday 20 May 2013 at 7.30pm.

The meeting closed at 9.55 pm.