

TUTBURY PARISH COUNCIL

A meeting of the Parish Council was held in the Charity Office, Duke Street, Tutbury on Monday 21 July 2014.

Those present were Cllrs F Crossley (Chairman), Mrs S Adams, G Wright, P Steadman, D Morris, Ms M Guest, T Spencer-Smith. In attendance, Mr S Powell (Clerk).

41/1.0 APOLOGIES

- 1.1 Apologies were received from W Crossley, A Allen, Borough Cllrs Ms E Staples and S Smith

42/2.0 MINUTES OF THE MEETING HELD ON 16 JUNE 2014

- 2.1 The minutes were approved as a true record and signed by the chairman.

43/3.0 MATTERS ARISING

- 3.1 The chairman and the clerk had met the churchyard and Triangle mowing contractor to discuss the complaint received from the Parochial Church Council (PCC). The main point at issue was the standard of the work carried out as opposed to that expected by the church representatives; the latter being higher than what the contractor was contracted to achieve. Other issues related to the timing of events at the church and keeping the contractor informed of them so that interruptions would not take place and work could be programmed accordingly. The clerk was instructed to reply to the PCC explaining the situation.
- 3.2 The bench seats on the Triangle had been repaired and painted. Borough Cllr Ms Staples had emailed her thanks for the work carried out. Cllr M Guest reported that the Christmas tree on the Triangle looked in a poor condition. It was agreed to place the matter on the next agenda.
- 3.3 The condition of the elm tree on the churchyard boundary remained unchanged. It was agreed to monitor the situation and to bring the matter to a future meeting.
- 3.4 A further quote was awaited for repairs to the perimeter fencing around the Cornmill Lane playing field. The matter was referred to the next meeting.

44/4.0 ELM LANE FOOTPATH IMPROVEMENTS

- 4.1 Cheryl Maxim had met with members of the friends of Elm Lane group earlier in the month to update them on progress so far. Ms Maxim had also contacted the county council to enquire at what stage their part in cutting back some of the undergrowth would begin, a reply was awaited.
- 4.2 A copy of the tender for the tree work incorporating SCC amendments had been compiled and sent to members. It was agreed to send the tender documents out to three contractors to be returned for consideration at the August meeting of the council.

45/5.0 BOROUGH AND COUNTY COUNCIL REPORTS

5.1 There were no reports from borough or county councillors.

46/6.0 SUMMER PLANTING IN HIGH STREET CONTAINERS

6.1 It was reported that the planters in the High Street had been restocked and an invoice received from the supplier.

47/7.0 ACCOUNTS FOR PAYMENT

7.1 The following accounts were passed for payment.

James Hollis	Bus shelter/St clearing/Caretaker contracts	£465.00
J L Powell	Secretarial Services	£45.00
Initial Facilities	Water Services (Legionella control)	£315.77
Firs Farm	replanting of High St containers	£595.70
S Powell	Reimbursement for printing/stationery	£10.72
Aucuba	Churchyard/Triangle mowing contract	£197.48
Tut Civic Soc.	Village News editions	£28.80
Parish Charities	Rent for Charity Office and Cornmill Lane PF	£400.00
Sign Craft	Sign at Cornmill Lane PF	£108.00
Staffs CC	Hire of Hall	£20.00

48/8.0 CONCLUSION OF ACCOUNTS

8.1 Grant Thornton the council's external auditors had dealt with the annual return which was in accordance with proper practices and no matters had come to their attention giving cause for concern. They did however comment that fixed assets should be recorded at 'book value', failing this 'insurance value' which had hitherto been the usual practice. A transposition of figures in box 6 had also been found and rectified. Members noted the auditor's comments and it was agreed to post the return on the council's web site.

49/9.0 PLANNING MATTERS

9.1 The following applications were considered:

P/2014/00823 - Erection of two single storey front extension and front entrance porch including the installation of new window and door openings to the rear elevation and alterations to the driveway incorporating a 1m high retaining wall at 56 Belmont Road

Comment: No objection.

P/2014/00839 - Erection of a detached dwelling and associated parking area, demolition of an existing extension and formation of a parking area and retaining wall to serve 5 Silk Mill Lane with other non-material amendments at 5 Silk Mill Lane.

Comment: No objection in principle, but the council had concerns about the new and altered vehicular accesses from the point of view of visibility and the ability to safely manoeuvre vehicles entering and leaving both premises. The adjoining sections of road were also not well lit increasing the problem at night.

P/2014/00830 - Construction of 18.7 MW solar farm with ancillary development including solar panels and frames, substation, switch gear enclosure, grid connections/comms cabinet and perimeter fencing and gates at Rolleston Park Farm, Lodge Hill.

Comment: The council decided to reserve judgment on this application until after a meeting with Push Energy.

P/2014/00800 – Installation of four rows of photovoltaic solar panels in a field to the north of the farmhouse and on the south facing barn roof to the north east of the farmhouse at New Farm, Rolleston Lane.

Comment: No objection.

P/2014/00136 – Change of use to a tattoo studio at retail Unit 1, 10a Webb Corbett House, Burton Street.

Comment: Members noted that as this use was already established and that although their comments would be within the time limits specified in the consultation, they would not affect the outcome.

P/2014/00665 – Change of use from a photography shop and studio (sui generis) to a coffee shop (Class A3), including the installation of an extractor grille to the side elevation at 12 High Street.

Comment: No objection.

P/2014/00726 – Erection of a single storey side extension at 1 Fishpond Lane.

Comment: No objection.

- 9.2 Notification had been received that an appeal against the refusal to allow permission for a dwelling at 149 Ferrers Avenue had been dismissed by the Government Inspector.
- 9.3 A number of decisions made by ESBC on recently determined applications were reported to members.

50/10.0 APPOINTMENT OF NOMINATIVE TRUSTEE TO THE PARISH CHARITIES

- 10.1 The council had been notified that the term of office of Mr Frank Turner would expire in July this year. It was agreed to re-nominate Mr Turner for a further period of office.

51/11 PARISH COUNCIL VACANCIES

- 11.1 Former Cllr Mrs J Taylor had written to confirm her resignation from the council. The clerk was instructed to advise ESBC of the resulting vacancy.
- 11.2 Mr Peter Faulks had offered to put his name forward to fill a previous vacancy; he had formerly been a council member. It was proposed, seconded and agreed to co-opt Mr Faulks on to the council.

52/12.0 REGISTER OF COUNCILLOR INTERESTS

- 12.1 The majority of the interest forms had been received and the clerk would shortly be in a position to return the information to ESBC.

53/13.0 FORMATION OF COUNCIL COMMITTEES

- 13.1 This item was deferred to a future meeting of the council.

54/14.0 TRANSFER OF PART OF THE PARK PALE TO THE PARISH COUNCIL

- 14.1 The owner of a property adjacent to the land being adopted had requested a meeting with a councillor to discuss information in his possession which might throw new light on land ownership. The chairman had contacted the owner who was now on holiday. It was agreed that the clerk and the chairman meet the person concerned in a mutually convenient date.

55/15.0 BURTON ROAD COMMUNITY FACILITIES

- 15.1 Responses to requests for information from interested groups had now been received, but conflicting interests remained. After a lengthy discussion it was agreed to refer the matter to the next agenda.

56/16.0 TOWN TWINNING

- 16.1 It was agreed to refer this matter to the next agenda.

57/17.0 WELCOME TO TUTBURY INFORMATION

- 17.1 It was agreed to produce a 'Welcome to Tutbury' leaflet for new residents on the Burton Road development.

58/18.0 CORRESPONDENCE

- 18.1 The contents of the following were noted:

Information from the county council that a new pavement along the A511 would need to be considered when priorities for highway expenditure were next formulated.

An invitation to attend the announcement of results of the 'Best Kept Village' competition from the Community Council of Staffordshire.

A copy of a Tutbury War Memorial, Phase 1 report from the Tutbury War Memorials Committee.

A letter from a private individual expressing concern about the safety of visitor attractions across the country.

An invitation to help with policing issues from the Police and Crime Commissioner.

Copy correspondence from the Civic Society and ESBC concerning a proposal to build a Co-op on the Duke Street car park.

Notification of a consultation on the future of Staffordshire libraries from the county council.

A copy of an agenda and minutes from a recent meeting of Rolleston Parish Council.

An enquiry from an individual expressing concern about the presence of Japanese Knotweed on the Mill Site. It was agreed to forward the enquiry to the relevant ESBC department.

An invitation to a meeting to discuss highway matters from the county council.

A letter of thanks from Tutbury Flower Club for a recent council grant.

59/19.0 ITEMS FOR THE NEXT AGENDA

19.1 None other than those recorded elsewhere.

60/20.0 DATE OF THE NEXT MEETING

20.1 Monday 18 August 2014 at 7.30 pm

The meeting closed at 10.00 pm