

TUTBURY PARISH COUNCIL

A meeting of the Parish Council was held in the Charity Office, Duke Street, Tutbury on Monday 18 Aug 2014.

Those present were Cllrs A Allen (Vice Chairman), Mrs S Adams, G Wright, P Steadman, Ms M Guest, W Crossley. In attendance, Mr S Powell (Clerk).

63/1.0 APOLOGIES

- 1.1 Apologies were received from F Crossley, P Faulks, T Spencer-Smith and Borough Cllrs Ms E Staples and S Smith.

64/2.0 MINUTES OF THE MEETING HELD ON 21 & 30 JULY 2014

- 2.1 The minutes were approved as a true record and signed by the vice chairman.

65/3.0 MATTERS ARISING

- 3.1 An email from Mr Nuth was read out to members regarding potential difficulties in obtaining a grant for the restoration of the war memorial in the churchyard; Mr Nuth was to try and resolve the issues raised.
- 3.2 The notice of a vacancy for a parish councillor had been posted in the notice board. ESBC were to advise if an election would need to be called.
- 3.3 Tutbury had been awarded a 'highly commended' certificate in the Best Kept Village competition together with another certificate acknowledging the council's 50 year participation, effort and achievement in the competition.

66/4.0 BOROUGH AND COUNTY COUNCIL REPORTS

- 4.1 There were no reports from borough or county councillors.

67/5.0 ACCOUNTS FOR PAYMENT

- 5.1 The following accounts were passed for payment.

James Hollis	Bus shelter/St clearing/Caretaker contracts	£465.00
J L Powell	Secretarial Services	£45.00
Grant Thornton	Audit Fee	£240.00
Aucuba	Churchyard/Triangle mowing contract/seat repair	£413.48
S Powell	Reimbursement for printing/stationery	£17.95

68/6.0 PLANNING MATTERS

- 6.1 The following application was considered:

P/2014/0851 – Minor amendment to the internal layout of Plot 1 of a residential development at 12 Fishpond Lane.

Comment: No objection.

- 6.2 Notice of a tree preservation order No.305 for a group of trees at Leabrook, Cornmill Lane, Tutbury had been received from ESBC.
- 6.3 Documentation setting out the procedures for the local plan inquiry had been received from the programme officer. It was agreed to nominate representatives from the parish council's planning committee to attend the pre-hearing meeting at the Town Hall on 16 September. It was further agreed to endeavour to arrange a meeting of the parish council's alliance prior to this meeting.
- 6.4 A number of decisions made by ESBC on recently determined planning applications were reported to members. Members noted that a number of applications that the parish council had objected to had been permitted.
- 6.5 Cllr W Crossley referred to a newspaper report on the proposed conversion of the former Town Hall offices to an educational facility for 600 students. It was not clear if sufficient car parking facilities would be retained after the conversion; it was felt that inadequate parking could harm the viability of the old Town Hall as an event venue.

69/7.0 ELM LANE TENDERS

- 7.1 Cheryl Maxim from ESBC was invited to join the meeting. Of the invitations to tender that had been sent out to contractors, three had been returned and were opened. After scrutiny, the clerk was instructed to contact each contractor to clarify a number of issues and report back to a council meeting on 1 Sept 2014.

70/8.0 FORMATION OF COUNCIL COMMITTEES

- 8.1 This item was deferred to the next meeting.

71/9.0 MEMBERS' ALLOWANCES

- 9.1 ESBC had written to enquire if the parish council wished to consider awarding members allowances and had set out a procedure how this could be implemented. Members stated that historically allowances had not been paid and agreed that this would continue to be the case in the future.

72/10.0 TRIANGLE CHRISTMAS TREE

- 10.1 It was agreed to arrange for the existing Christmas tree which was in poor condition to be removed and be replaced with another one in time for the festive season.
- 10.2 It was reported that the hedge at the top of the Triangle needed cutting. The clerk was instructed to arrange for the work to be carried out.

73/11 CORNMILL LANE PLAYING FIELD REPAIR

- 11.1 Two estimates had been obtained to repair gaps in the perimeter hedge/fence of the playing field. Doubts were expressed that the repairs would be successful in deterring people accessing land beyond the playing field and vice versa. It was agreed to give further consideration to the matter at a future meeting.

- 11.2 An estimate of £208 + VAT plus parts for the repair to the fire alarm in the changing rooms at the Cornmill Lane playing field had been received from Fire Safety Services. It was agreed to accept the estimate and arrange for the work to be carried out.
- 11.3 Following a request from the Castle, it was agreed to allow the car park at the Cornmill Lane playing field to be used as an overflow facility for an event being staged over the bank holiday weekend.

74/12.0 ASSESSMENT OF GRANTS TO LOCAL ORGANISATIONS

- 12.1 The question of a follow up enquiry with organisations that had been given grant aid from the council was raised. It was suggested that confirmation was required from groups that grant funding had been expended for the purpose for which aid was given. It was agreed to review the council's policy and procedures for future grant aid to local organisations.

75/13.0 REBUILDING OF CHURCHYARD STEPS

- 13.1 Three estimates had been obtained for the work. Clarification on certain aspects of the lowest tender had been sought but not provided. It was agreed to accept the next lowest tender of £1,095 + VAT. The church authorities had indicated that the footpath could be closed in September in order for the work to be carried out.

76/14.0 TRANSFER OF PART OF THE PARK PALE TO THE PARISH COUNCIL

- 14.1 The chairman and the clerk had met with an adjoining property owner to discuss concerns about the transfer and boundary positions; explanations were given which satisfied the queries raised. It was agreed to refer the matter to the next agenda.

77/15.0 ARRANGEMENTS FOR THE REVIEW OF THE COUNCIL'S EMERGENCY PLAN

- 15.1 It was agreed to arrange a meeting of the emergency committee to review the draft plan on 13 October.

78/16.0 BURTON ROAD COMMUNITY FACILITIES

- 16.1 Following enquiries with local groups, the final use and hence layout of the facilities had not been determined. Notwithstanding this, it was agreed to arrange a meeting with Peveril Homes to discuss options for the designated area on the site and the design of the changing/meeting rooms.

79/17.0 TOWN TWINNING

- 17.1 This item was referred to the next meeting.

80/18.0 WELCOME TO TUTBURY LEAFLET

- 18.1 A draft format for the leaflet had been circulated to members who discussed its content. It was agreed that members would indicate their preferred format prior to the next meeting for further consideration.

81/19.0 CORRESPONDENCE

- 19.1 The contents of the following were noted:

The county council had provided costs for the replacement 'Welcome to Tutbury sign in Burton Road. It was agreed to pass these to Peveril Homes so they could arrange for it be installed.

It was reported that although the overhanging vegetation on the Close Bank footpath had been cut back, the resulting debris remained on the path. It was agreed to ask Mr Hollis to remove it.

A set of minutes and an agenda from Rolleston PC.

A letter from Cllr Alan White, Cabinet member for Care at the County Council on the funding for care services in the county.

82/20.0 ITEMS FOR THE NEXT AGENDA

- 20.1 None other than those recorded elsewhere.

83/21.0 DATE OF THE NEXT MEETINGS

- 21.1 01 September – Elm Lane tenders
15 September – Parish council meeting
13 October – Emergency plan review

The meeting closed at 9.45 pm