

-TUTBURY PARISH COUNCIL

A meeting of the Parish Council was held in the Charity Office, Duke Street, Tutbury Monday 19th October 2015.

Those present were Cllrs F Crossley (Chairman), W Crossley (Vice Chair), S Adams, T Spencer-Smith, M Guest, A Allen, C Smedley, P Steadman, S Williams, County Councillor B Fraser.

Tutbury War Memorial Preservation Committee (TWMPC) representatives Mr and Mrs Nuth, Mr B Wood

In attendance, Karen Duffill (Clerk)

80/1.0 Wreath Holders

Mr Nuth representing The Tutbury War Memorial Preservation Committee was invited to the meeting to discuss the proposed wreath holders to be placed around the restored memorial.

Mr Nuth presented a document to the council see appendix A. Discussion took place concerning the design, the process of gaining permission for the work to go ahead, the need for a wreath holder and why wreaths had to be kept so long after remembrance day.

Cllrs raised concern over the document (Appendix A) with regard to the council's responsibilities of the closed churchyard for maintenance. Current maintenance issues were discussed and it was agreed that the Parish Council will seek further advice from the Parish Council Association to clarify its legal rights and duties towards the closed churchyard.

TWMPC will continue to pursue approval from the Diocesan Advisory Committee after which there will be a period of 28 days to object. However, this is unlikely to be obtained before the next Parish Council Meeting in November.

Mrs Nuth presented the Council with the Tutbury Book of Remembrance Volume 1.

81/2.0 APOLOGIES

2.1 Apologies were received from Parish Councillors, D Morris, and P Faulks, ESBC Borough Cllrs S Gaskin, D Goodfellow.

.82/3.0 MINUTES OF THE MEETING HELD ON 21st September

3.1 The Minutes were agreed and the chairman signed them as a true record.

83/4.0 MATTERS ARISING

- 4.1 The Friends of Elm Lane had been contacted in relation to the outstanding strimmer training and to request what native trees are required to be planted in the autumn season. The friends will hold a meeting and respond to the council with an update and the tree requirements.
- 4.2 Tutbury Parish Cllrs requested that County Cllr B Fraser could review the parking and traffic flow in Tutbury. Cllr Fraser suggested a site meeting with Mr Rayson to discuss matters outstanding and highway concerns.
- 4.3 A letter had been received a letter confirming that the yellow lines in Bridge Street would go ahead. The clerk read out the response. See Appendix B
- 4.4 Church triangle, work has been completed; however, Cllrs were concerned with the turf that had been laid. The clerk will contact the contractor regarding this
- 4.5 In July's meeting a letter had been received from residents in Queens Rise asking for assistance in gaining access to an area outside their homes to park vehicles. Borough Cllr S Gaskin believes that Borough Cllr D Goodfellow has written to the County Council to request the fence/ bollards are removed. The Parish Council will await a response.
- 4.6 Cllr W Crossley expressed concern regarding suspected land misuse and somebody living in a caravan on the A511 near the new housing development. The planning enforcement Officer David Ward has visited the site and requested a change of use application is submitted and will take action if this is not completed.
- 4.7 40MPH SPEED LIMIT A511
Peveril Homes and Miller Homes have been contacted regarding the obstruction of the through road in the New Development. The obstruction is still in place this was escalated to County Cllr B Fraser who will investigate it further. Access was thought to be available in the daytime but not the evening.
- 4.8 A tree survey will be carried out Oct 23rd to ascertain the safety of trees concerning a resident of Chatsworth Drive.
- 4.9 The contractor has strimmed and tidied up Park Pale but arrangements are still to be made to address the Russian vine.
- 4.10 Residents raised concern regarding the overgrown area at the rear of the properties that back onto Belmont Road. The clerk has contacted County Highways to ascertain the ownership of this and, this is being investigated.
- 4.11 The hedges on Green Lane were also overgrown. The Clerk has contacted the County Council who will look into doing the work

4.12 The clerk has reported the electric fence incident on the footpath near Redhill Lane to the County Footpath department. They will be sending a warden to visit the area and landowner if necessary.

84/5.0 BOROUGH AND COUNTY COUNCILLORS REPORT

- 5.1 Borough Cllr D Goodfellow, emailed an update to the Parish Council on Borough matters. An extraordinary meeting of the Council approved and adopted the Local Plan. This sets out the borough's strategy for the next 15 years and will provide some safeguards against large and speculative development - with a 5 year land supply already identified. The Borough Council have also approved a new Hackney carriage policy - which tightens up the rules for local taxi licensing and also provides increased safeguarding to youngsters.
- 5.2 Cllrs raised concern regarding the increased number of parking tickets being issued in Tutbury and requested that a report should be obtained regarding the amount and income obtained from them. County Cllr B Fraser suggested that this matter should be referred to the meeting with Mr Rayson from County Highways.
- 5.3 Cllrs raised concern about the mess in Duke Street car park the recycling bins have not been emptied for some time. The chairman reported that the back of the toilets in the car park has been used as a toilet. These matters will be escalated to the Borough Cllrs.

85/6.0 ACCOUNTS FOR PAYMENT

The following accounts were passed for payment

James Hollis	Bus shelter/St cleaning contract	£323.33
Aucuba Landscapes	Churchyard & Triangle mowing contract	£201.24
Interserve	Legionella Control	342.11
Karen Duffill Expenses	Reflex Printing £15.60 Business Supply (Copier Paper) £13.30	£28.90
GJ Lambe	Changing Room Maintenance	£80

86/7.0 PLANNING MATTERS

7.1 Decisions

Permission to build a detached dwelling in Pinfold was granted.

Permission to erect a garage and home office in Bushton Lane was granted

Felling of an Ash Tree in Belmot Road was rejected.

7.2 The Planning applications below are the council's comments on applications recently received:

Erection of an attached garage to side elevation

P/2015/01287 – 6 Magnolia Close, Tutbury

Comment: No Objection

Retention of pitched roof to original dormer window and two additional dormer windows on front elevation

P/2015/01328 50 Belmont Road Tutbury

Comment: No Objection

Erection of a single story infill extension

P/2015/01393 – 1 Cherry Tree Lane Fauld Lane, Fauld

Comment: No Objection

However, the council's still have development concerns regarding the lack of footpath and street lights from Tutbury to Fauld. The council do not believe that the mix of residential and industrial units in this area is very well planned.

Listed building - change of windows and internal works to form 4 flats from the existing layout of bedsits.

P/2015/01332 – Ashleigh House 11 High Street, Tutbury

Comment: No Objection

However, the council's would like the sub cills to be kept to protect the general appearance of the building in the conservation area.

7.3 The local plan has now been adopted and there is no change to the overall number of houses proposed in the five year plan, despite the inspection report. The numbers are trajectory and will rise from 479 to 630 a year. The rationale for the large number was due to accommodating housing requirements for increase numbers of workers moving into the area and international migration. However, there was no statistical evidence to support this requirement in the inspectors report. The increase target in the number of houses to be built in the plan will allow a further large development in Tutbury, despite all the objections and time the Parish Council have attributed to disputing the plan.

87/8.0 OPERATION OF THE CHANGING ROOMS AT CORNMILL LANE

- 8.1 Following the meeting held with the football teams the chairman proposed that the teams were granted key access to the changing rooms for a three month trial, and that both teams would be responsible for cleaning the facility. A New Inn representative would be required to clean the showers, toilets and floors on a weekday after weekend matches. The council had agreed that a payment of around £15 each clean should be paid to clean the facility. This proposal was seconded and agreed by all Cllrs.

User requirements for the facility have been written including running the showers on a weekly basis.

- The contractor has advised against rolling the pitch but has recommended that the pitch is weed killer sprayed and the hedges layed. The quote for moving the hedge back from the pitch is awaited.
- New playing field sign and noticeboard was agreed
- Cllr Crossley and Cllr Guest to clean drains
- Electrical fault on Lobby light to be addressed
- The bolt and locks had been fixed and brambles removed.
- Signs in the changing rooms to be purchased to prevent boot cleaning
- Dog fouling bags and dispenser post to be purchased. Article regarding dog fouling to be submitted to Tutbury Village news.

8.2 Legionella Risk Review

Lid vents are required on the water tanks

Training not in place for responsible officer

Current contractor has lost keys and unable to access to carry out checks.

The clerk will address this.

Prices obtained for new contract to be discussed at the next meeting

88/9.0 BURTON ROAD COMMUNITY FACILITY

- 9.1 Cllr Steadman will arrange to view a community building at Carver Rd to ascertain the size and facilities, in comparison to the community building proposed at Burton Road.

89/10.0 CHURCHYARD MATTERS.

- 10.1 **Burial Ground** Cllr W Crossley distributed a plan of the new burial ground and the clerk is awaiting a response from a structural engineer, regarding the plans and the assessment of the stone wall. The plans will be passed onto the church for consideration. The red line depicts a retaining wall. The yellow areas are suggested burial plots and the blue area depicts a path, the proposed entrance has been moved due to the allocation of a memorial bench placed where the previous entrance was suggested. See Appendix C

- 10.2 Drains require clearing in this area. The Clerk has received a quote of £60 Cllrs agreed.
- 10.3 **Remembrance Day.** Cllrs required 11 seats. The church has requested that Cllrs wear badges to help them identify who requires the seats. A wreath has been ordered. The clerk will order badges.

90/11.0 GRANTS TO LOCAL ORGANISATIONS

- 11.1 It was agreed that Cllr Steadman would arrange for the scouts to provide the Pipers for the remembrance parade, and this will be paid by a grant to the scouts to cover the cost. Form received.

91/12.0 FUNDING – NEIGHBOURHOOD PROJECTS.

- 12.1 Cllrs agreed to submit the proposal for assistance in hosting the Queens 90th birthday celebration. The deadline is Oct 30th. The council agreed to match fund £2000. Lottery heritage funding may also be available for this event. The clerk will address this.

92/13.0 QUEENS 90TH BIRTHDAY CELEBRATION

- 13.1 Cllr Steadman agreed to arrange a meeting with community groups and to chair a committee to organise events for the Queen's birthday celebration. It was agreed that the events should be along the same lines as the Jubilee celebrations in 2012. It was proposed that a week's events should be organised leading up to June 12th 2016. The Parish Council will lead in the event and the clerk will assist where required.

93/14.0 INTERNAL AUDIT.

- 14.1 An informal audit is usually carried out by a councillor at this time of year. It was agreed that the previous councillor that has done this in the past should be contacted.

94/15.0 CHRISTMAS TREE AND LIGHTS

- 15.0 It was agreed that the same supplier should be used to purchase a tree and battery lights that were used last year should be reused.

95/16.0 CORRESPONDENCE

- 16.1 The following Correspondence was received
- Lease to be signed for Ferrers Ave playing fields, this was signed.
 - A request to remove brown tourist signs related to the Silk Mill and glass making.
 - A letter regarding Automatic Enrolment for Pensions for the clerk next year.

96/17.0 ITEMS FOR THE NEXT AGENDA

17.1

Operation of the changing rooms at Cornmill Lane
Community Building
Churchyard Matters
Correspondence
Grants to Local Organisations
Queen's 90th Birthday 2016
Budget

17.2 Future Agenda Items

A planning review of the National Planning Framework with local Parishes should be addressed later in the year.

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97/18.0 DATE OF THE NEXT MEETING

18.1 Monday November 16th 2015 at 7.30pm