

-TUTBURY PARISH COUNCIL

A meeting of the Parish Council was held in the Charity Office, Duke Street, Tutbury Monday 18th July 2016.

Those present were Cllrs W Crossley (Chairman), P Steadman, T Spencer- Smith, S Williams, C Smedley, F Crossley, D Morris, M Guest, S Adams, J Hale, Members of the public Dr Russell Lock and residents of Ironwalls Lane Mr and Mrs Lycett. in attendance, Karen Duffill (Clerk)

55/1.0 APOLOGIES

- 1.1 Apologies were received from Parish Councillor A Allen (Vice Chair), Borough Councillor Cllr D Goodfellow.

56/2.0 MINUTES OF THE MEETING HELD ON 20th June 2016

- 2.1 The minutes were agreed that they were a true record, with a few minor errors and the chairman signed them.

57/3.0 MATTERS ARISING

- 3.1 The resident in Queens Rise has provided the deeds and all relevant documentation related to her parking on her property. Cllr Goodfellow has consulted officers at the Borough Council after receiving the details from the chair. They have confirmed that the land in question is owned by the Council and that they would not be prepared to move the fence, which is there to prevent the ground being damaged by vehicles driving or parking on it. If the property owners wish to submit an enquiry to purchase an area of the land from the Council to remedy the issue caused by the poor original design and construction of the property, making it more fit for purpose (i.e. without having to drive over Council owned green space to access their drive) then they are very welcome to do so by contacting the Borough Council direct.

Cllr W Crossley was disappointed, and questioned if this was correct as the resident had the Right of Way and requested that this should be double checked and a letter sent from the Borough Council to inform the resident. Cllr Gaskin agreed to ensure that this was done.

- 3.2 Park Pale (Chatsworth Drive) Footpath- Deeds and land registry information has been submitted from the resident in Ironwalls Lane, who is claiming the triangle of land where the Russian Vine has been removed is his. Cllrs and the residents discussed the documents and plans from Land registry and the deeds established that an area behind the unstable fence was owned by the residents of 38 Ironwalls, this was where the Russian Vine had been removed and photographic evidence was reviewed. The Land registry reference for this land is SF270783. However, email confirmation from Land registry has stated that the triangle of Land behind where the Russian Vine was growing SF122412 is owned by Miller Properties.

The chair proposed that due to the Parish Council wanting to maintain this footpath and prevent the Russian Vine growing back, also the resident require a secure boundary, that a concrete wall was built around the boundary of 38 Ironwalls lane to segregate their land from the land that the council will pursue to transfer to them. He suggested that the residents of 38 Ironwalls Lane could then put a fence on top of the concrete base. Costs could be obtained and the work carried out by a contractor on the Parish Council's behalf subject to the residents agreeing. The residents would like to consider the proposal and suggested that the maintenance of the boundary wall and fence would be down to them. An email decision will be sent to the clerk after the meeting. This proposal would be subject to heritage approval for the disturbance of the ground on the ancient monument.

- 3.3 Residents raised concern regarding the overgrown area and tall trees at the rear of the properties of Park Pale, on Belmot Road. The clerk has contacted County Highways to ascertain the ownership of this land this is being investigated. The clerk requested that the trees and vegetation are cut back when the Community Highways team visit the area. The council are still awaiting a response.
- 3.4 The clerk requested a meeting with County Councillor B Fraser to address safety concerns of children running onto Redhill Lane. This is due to an area of raised earth and gravel forming a bridge, left between the drainage ditches. This allows an informal entry and exit to the playing fields. Cllrs agreed that County Highways should be contacted again and are awaiting a response. website.
- 3.5 There is problem with a drain on Belmot Road concerning sewerage that has been connected into the storm drain, The Parish Council are awaiting a response from Severn Trent to address this.
- 3.6 Work requests were sent to the County Neighbourhood Team. It was agreed that the vegetation on Belmot Road required cutting back; the coach sign on Burton Road needed tidying up; the vegetation at the top of the bypass at the rear of The Balk needed cutting back;
- 3.7 Cllr Morris requested a dog waste bin to be placed on Ludgate Street. Cllr Gaskin has requested an additional general rubbish bin. However, is awaiting a response.
- 3.8 An email has been received from The Diocese of Lichfield confirming the Parish Council's request to pursue their objections to the wreath holders in writing.
- 3.9 An email from Richard Wakefield School had been received regarding the trees on Burton Street that are overgrown and causing problems cracking the school wall. A County Council fault report has been logged.
- 3.10 After further investigation into the overgrown area on Chatsworth Drive bordering the school, it was thought to have been transferred to the County Council. A request to the school to raise the issue with the County Council

should be made. It was resolved to log a fault with the County Council to cut back the overgrowth.

3.11 BEST KEPT VILLAGE

Areas of concern for this year's competition were the Mill Fleam as the water level was low and it needed clearing out of litter. A request to the Borough Cllrs has been made to address this.

Cllr Adams collected the posters from the school and distributed them to the shops to display. There were so many that there being rotated. Entries were sent off to the competition that ends July 22nd An invitation has been received for the results presentation night 1st August. Cllr Guest will represent the council on this evening.

- 3.12 An email had been received from Tutbury in Bloom enquiring if the Parish Council wanted to participate and support this committee. A further email had been received to update the Parish Council that Tutbury in Bloom committee had contacted the Borough Council who were not able to help and therefore were not in a position to submit a grant application.

58/4.0 BOROUGH AND COUNTY COUNCILLORS REPORT

- 4.1 Nettles and overgrowth on Bridge Street has been cut down once, Cllr Goodfellow has requested this should be done again. The white fence on Bridge Street has been painted.
- 4.2 Recycling on Duke Street Car Park. This has continued to be an issue and it has been raised again with the Deputy Leader of the Council responsible. It is hoped that the seven recycling bins and the efforts in reducing trade waste will improve the situation.

59 /5.0 ACCOUNTS FOR PAYMENT

- 5.1 The following accounts proposed for payment by Cllr T Spencer Smith and Cllr Guest.

HMRC	Income tax payment	64.35
Karen Duffill	Clerks Salary and expenses	920.88
James Hollis	Street Cleaning and bus shelter	323.33
James Hollis	Wakefield Ave Strim	20.00
Richard Wakefield School	Room Hire Annual parish and Planning Meeting	32.00
Aucuba Landscapes	Churchyard contract and footpath strim inv 3647	256.25
Aucuba Landscapes	Removal of Russian Vine and reseeding of footpath	726.00

Sterilizing services	Legionella control 6 monthly check inv 33767	43.20
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5.2 Finance Update

A updated budget review was distributed to the councillors for review at the next meeting.

60/ 6.0 CLERKS SALARY AND HOURS

- 6.1 An email had been received from the Internal Auditor regarding the new pay scales for Clerks' salaries, NALC has issued a suggested increase which will need to be reviewed by the Council resolved to adopt the new payscale, an annual salary of £1,100.92.
- 6.2 It was resolved in a previous meeting to pay the clerk an agreed monthly overtime payment. On consultation with the chair and the clerk. An analysis of hours worked from 1st October to 30th June was produced. The average weekly hours worked had been 19.7 hours. The contracted hours are 16 a week. It was resolved to pay an additional 2 hours a week at the new agreed 2016-2017 rate £106.84.

61/7.0 PARISH COUNCIL PROFILE AND COMMUNICATION.

- 7.1 In light of non-attendance of parishioners at the Annual Parish meeting. Cllr Steadman had suggested that the council investigate other methods of communication to engage with the parish. This will be added to a future agenda when a meeting had been called of the newly formed IT committee.

62/8.0 QUEEN'S 90th BIRTHDAY

- 8.1 Cllr Steadman has met with the committee for the Queen's Birthday celebration to review the financial situation. Cllr Steadman will submit a grant request for £300 on behalf of the Queen's Birthday committee to cover the costs towards the event.
- 8.2 The coins had been distributed to the schools. Cllr Crossley still had 70 left to be distributed.

63/9.0 GRANTS FOR LOCAL ORGANISATIONS

- 9.1 Tutbury Pre-School had requested financial assistance for £200 for books and IT equipment. Due to an increase in children and a change of curriculum, the children were required use kindles and an extra set of books. It was resolved to award the money for the preschool to pay for the equipment.

64/10.0 PLANNING MATTERS

10.1 Decisions

19a High Street

Painting of the fascia's in Olive Green Wickes Exterior Wood Paint –
Permitted with the condition that the Parish Council has requested that the quality of workman ship is of a high standard.

Erection of single storey rear extension
72 Green Lane, Tutbury, Staffordshire, DE13 9NN
Permitted.

Erection of part single and two storey rear extension
32 Ferrers Avenue, Tutbury, Staffordshire, DE13 9JR

Permitted

Erection of a single storey rear extension 27 Bridge Street.

Installation of chimney stack to accommodate a log burner, external alterations to detached double garage to form single garage with workshop, refurbishment of railings, and resurfacing the drive and path including the formation of two additional steps (Non-Material Amendment relating to P/2015/00654 - revised garage alterations).

Location: 1 Fishpond Lane, Tutbury, Staffordshire, DE13 9NB

Permitted

10.2 The following applications were received;

P/2016/00811

Proposal: Construction of 18.7MW Solar Farm with ancillary development including solar panels and frames, sub-station, switchgear enclosure, grid connection/comms cabinet and perimeter fencing and gates (Non-Material Amendment relating to P/2014/00830 - additional section of track 4m x 28m to cross a main gas line)

Location: Rolleston Park Farm, Lodge Hill, Tutbury, Staffordshire, DE13 9HQ

Grid Ref: 421291 326955

Comment No Objection.

P/2016/00664

Proposal: Erection of a single storey front extension

Location: 26 Lancaster Drive, Tutbury, Staffordshire, DE13 9JT

Comment No Objection.

P/2016/00842

Proposal: Listed building application for the installation of fire doors, and to upgrade existing building fabric to provide compliance with fire regulations

Location: 6A High Street, Tutbury, Staffordshire, DE13 9LP

Comment: No Objection

65/11.0 CORNMILL LANE PLAYING FIELDS

- 11.1 The Parish council had been informed that the New Inn Football Club are no longer running. New arrangements would need to be made for Legionella monthly checks. The council resolved to give the door keys to Sterilizing Services to gain access to carry out the checks but not the gate keys. Arrangements for vehicular access will need to be arranged as required.

66/12.0 TWINNING UPDATE

- 12.1 On the 1ST July two football teams from Tutbury Tigers the 12-14 year olds and young adults left by coach with their parents, for a triangular friendly Football tournament against Ollainville and Ollainville's Twinning German town of Loxstedt. They experienced some delays, and due to travellers on the pitches they had to move pitches. However, the weekend was enjoyed by all. A presentation was made to the participating teams and the hospitality was very good.

67/13.0 BURTON ROAD COMMUNITY BUILDING

- 13.1 A revised plan of the proposed Community Building has been received from the architect based on the suggested changes submitted by Tutbury Parish Council. Peverill Homes queried the roof height and asked for clarification that the council would like to raise it by 1 metre. Cllrs agreed that the roof height should be raised to make the room more flexible for use of indoor sports such as badminton and basketball. Peverill Homes stated that this would incur costs and a revised planning application. It was resolved to write to Peverill to request the higher ceiling but not to agree to the costs of the changes due to arrangement with the Borough Council and Peverill homes to provide this building through Section 106 agreement.
- 13.2 The clerk questioned the need for changing rooms in light of the green space not being confirmed as being a sports pitch and offered alternative suggestions for the green space. Cllrs decided that the building should remain as planned, due to the history of decisions and discussions with the Borough Council to provide it. The building will be for the purpose of the new residents at Burton Road. A local resident was asked his opinion about the use of the building and he did not think that a sports pitch would be a requirement and suggested dog walking would be more popular.
- 13.3 Cllr Steadman requested that access to the outside should be implemented, from the storage area at the back of the hall. This request will be made to Peverill by the clerk.

6814.0 CORRESPONDENCE

- 14.1 An email has been received from a resident concerned about Green Lane. Photos were enclosed regarding the narrow lane and overgrown hedges, the heavy construction traffic and an accident that has taken place. These problems were thought to be exacerbated by the building on the New Development and the road not being designed for the amount and type of traffic that was now going through it. Cllrs resolved that the concerns should be sent to planning who permitted the development with no improvements recommended to the highway.
- 14.2 An email has been received from Outwoods Parish Council who are setting up a youth council across the local parishes and asked if Tutbury would like to participate. It was agreed to add this to the next agenda.
- 14.3 .Mr Nuth informed the council of the rededication service that took place on July 1st and the wreaths that would remain in the churchyard afterwards. He also informed the council of the listed II status that had been awarded to the War Memorial following the restoration.
- 14.4 Julia Wells Community Police Officer has compiled a list of antisocial behaviour for the local area and has requested if any other matters needed addressing. She already had noted the use of motorcycles on footpaths in Tutbury and is dealing with this.
- 14.5 Richard Wakefield School sent a letter of thanks for the coins that were distributed to the children.

53/13.0 ITEMS FOR THE NEXT AGENDA

- Finance
- Cornmill Lane Playing fields
- Youth Council
- Parish Council Profile and communication

54/14.0 DATE OF THE NEXT MEETING

14.1 Parish Meeting Aug 15th 7.30pm