

TUTBURY PARISH COUNCIL (TPC)

A meeting of the Parish Council was held in the Charity Office, Duke Street, Tutbury Monday 19th Sept 2016.

Those present were Cllrs W Crossley (Chairman), A Allen (Vice Chair), C Smedley, D Morris, F Crossley, M Guest, S Adams, in attendance, Karen Duffill (Clerk)

81/1.0 APOLOGIES

1.1 Apologies were received from Parish Councillor S Williams, T Spencer-Smith, P Steadman, J Hale, Borough Councillor Cllr D Goodfellow, Borough Councillor S Gaskin

82/2.0 MINUTES OF THE MEETING HELD ON 18th July 2016

2.1 The minutes were agreed that they were a true record, with a few minor amendments to spellings and the chairman signed them

83/3.0 MATTERS ARISING

3.1 Park Pale (Chatsworth Drive) Footpath-

The chair proposed, that a concrete wall was built around the boundary of 38 Ironwalls Lane to segregate their land from the land that the council proposed to acquire. He suggested that the residents of 38 Ironwalls Lane could then put a fence on top of the concrete base. A site meeting will be held September 29th 11am with Historic England to assess the application made to build the concrete base.

3.2 There is a problem with a drain on Belmot Road concerning sewerage that has been connected into the storm drain. The Parish Council are awaiting a response from Severn Trent this. This has been logged again.

3.3 Cllr Morris requested a dog waste bin to be placed on Ludgate Street. Borough Cllr Gaskin has requested an additional general rubbish bin. TPC is awaiting a response.

3.4 An email from Richard Wakefield School had been received regarding the trees on Burton Street that are overgrown and causing problems cracking the school wall. A County Council fault report has been logged. The parish council await a response.

3.5 After further investigation into the overgrown area on Chatsworth Drive bordering the school, it was thought to have been transferred to the County Council. A request to the school to raise the issue with the County Council should be made. It was resolved to log a fault with the County Council to cut back the overgrowth. TPC are awaiting a response.

3.6 Areas that are awaiting a response from the County Council include the top of the bypass behind the Baulk, mile marker, overgrown area and tall trees at

the rear of the properties of Park Pale, on Belmot Road; Safety concerns of children running onto Redhill Lane this is due to an area of raised earth and gravel forming a bridge, left between the drainage ditches. Other areas of concern to be logged included the A511 approaching Tutbury, overgrown road sign, Footpath on Ludgate Street. Councillor Adams raised concern regarding weeds in High Street. The clerk suggested that rather one fault being logged on the county website that as more people were concerned the more faults should be logged. It was becoming increasingly difficult to get the actions requested completed.

3.7 **Queen's Birthday** The coins had been distributed to the schools. Cllr Crossley still had 70 left to be distributed. Fountain's School had 10 children residing in Tutbury, the clerk will send each a letter and a coin. The remaining coins will be taken to the Farmers Market Sept 25th to be distributed or sold Cllr F Crossley would arrange this.

3.8 An email has been received from a resident concerned about Green Lane. Photos were enclosed regarding the narrow lane and overgrown hedges, the heavy construction traffic and an accident that has taken place. These problems were thought to be exacerbated by the building on the new housing development and the road not being designed for the amount and type of traffic that was now going through it. Cllrs resolved that the concerns should be sent to planning who permitted the development with no improvements recommended to the highway. This has now been passed to the County Council and the parish council await a response. Residents have paid for the hedge to be put back, the county council will not cut the hedge as it is not deemed to be a safety issue.

3.9 An email from Peveril confirmed that they will build the approved building subject to minor elevation changes. However, they will not build the higher building with the additional cost and the need for a further planning consent. It was resolved to contact Peveril and request them to build the building as agreed in the last plan with the additional storage access and a roof without a low ceiling to allow the full height of the building to be utilised. The clerk will contact Paul Stone and ESBC planning department to confirm the request for this to be built. However, Paul Stone has now left and no response from Clare Cook has been received.

84/4.0 BOROUGH AND COUNTY COUNCILLORS REPORT

No reports received

85/5.0 ACCOUNTS FOR PAYMENT

5.1 The following accounts proposed for payment by Cllr F Crossley and seconded by Cllr Maria Guest.

Karen Duffill	Clerks Salary and overtime	964.46
Karen Duffill	Expenses	57.88
MF	Tax and NI payment	17.52
Sterilizing services	Legionella control 6 monthly check inv 34317	54.00
Aucuba Landscapes	Churchyard contract inv Chatsworth footpath trim inv 3687	256.25
Grant Thornton	External Audit fee	240.00
James Hollis	Street Cleaning and bus shelter Contract brought forwards from Aug previously unauthorised	323.33
Queens 90th Birthday celebration Tutbury	Grant for Queens 90 th Committee	300.00
James Hollis	Street Cleaning and bus shelter Contract Sept	323.33
New inn representative	Honorarium payment for changing room maintenance	150.00

86/6.0 PLANNING MATTERS

6.1 ESBC Decisions

Eshcolbrook, Dove View, Tutbury – Erection of a lower ground floor rear extension with terrace over and erection of a detached garage.

PERMITTED

Rolleston Park Farm – demolition of existing cattle sheds and erection of a class B8 storage building

REFUSED

6.2 The following applications were received;

P/2016/01121

Reduce 1 extended limb over garden, 12m from ground level and crown raising to provide 3m clearance over footway and 4m over driveway of 1 Common Lime tree and crown reduction in height and width by 4-5m and crown raising over the road by 5.5m and 3m over the footpath of 1 Horse Chestnut tree (T22 and T23 of TP 10)

(The Hawthorns, 43 Monk Street, Tutbury, Staffordshire, DE13 9NA

Comment: No Objection

P/2016/01137

Crown reduction in height by 4m and width to re-balance extended lateral branches by 4-5m to 3 London Plane trees

**The Hawthorns , 43 Monk
Street, Tutbury, Staffordshire,
DE13 9NA**

Comment: No Objection

P/2016/01087

Erection of part two storey and single storey side and rear extension and first floor front extension

43 Park Lane, Tutbury, Staffordshire, DE13 9JQ

Comment: No Objection

P/2016/00931

Erection of a two storey side extension including the installation of front and rear dormer windows to provide rooms in the roof space

**16 Honeysuckle Avenue
Tutbury
Staffordshire
DE13 9NY**

**Grid 421349 328390
Ref:**

Comment: No Objection

Proposal: Continued use of land as equestrian use and retention of 2 containers and 1 moveable field shelter

Location: Mill Stream Farm and Stud, Burton Road, Tutbury, Staffordshire

Draft 13 October 16
Comment. **Objection.** The containers and field shelter on this land are unsightly and undesirable. Tutbury Parish Council does not think that this is an appropriate use of the land in the agricultural setting and would be concerned about the future use of the land and the precedent that this will set.

Proposed STOR diesel generation unit situated on Burton Road Tutbury, this falls under Rolleston Ward. However, Tutbury Parish Council requested that they be consulted on this application due to its proximity to Tutbury and an objection letter, received from a nearby resident. Planning application P/2016/01107

87/7.0 CHURCHYARD MATTERS

- 7.1 A complaint has been received from Reverend Whitehead concerning the councils' comments made regarding the Church car park ideas. The clerk will write to formally acknowledge receipt of the letter. Confidential meeting excluding the press and public will be held to investigate the complaint and review of the Society of Local Clerks complaints procedure.

88/8.0 OPERATION OF CORNMILL LANE PLAYING FIELDS

- 8.1 Tutbury Tigers have requested to move the pitch away from the hedge. This has been completed.
- 8.2 An additional key has been cut for the boiler room cupboard as Tubury Tigers no longer have key access.
- 8.3 New arrangements for clearing the sports fields need to be made for the senior team. The clerk will ascertain who will be responsible for this.
- 8.4 Quotes have been obtained for the servicing the fire alarms and extinguishers it was resolved to instruct the contractor who had carried out this testing last year to carry out the work.

89/9.0 COMPLAINTS PROCEDURE

- 9.1 The councils 'standing orders make reference to handling complaints so there is no legal requirement for the parish council to have a separate complaints' procedure. However, for best practice it was resolved that the standing orders could be amended to make reference to the guidance and template procedure set out by the society of local clerks see Appendix 1

90/10.0 STANDING ORDERS

- 10.1 The standing orders were distributed electronically to the councillors. Changes to the legislation Openness of Local Government regulations 2014 would be adopted and the standing orders updated to reflect the changes of recording meetings.
- 10.2 It was resolved to leave the public participation in meetings the same and to update the Standing Orders to make reference to the SLCC complaints procedure.
- 10.3 Slight changes of wordings to reflect the changes in the Register of Interests Form issued by the Borough Council would also be adopted.
- 10.4 Once updated the clerk will distribute electronically to councillors where relevant and provide paper copies for those with no online access.

91/11.0 GRANTS TO LOCAL ORGANISATIONS

- 11.1 An application had been completed by Cllr Steadman for the Queens 90th Birthday committee for the sum of £300 to contribute to the costs of the street party. Cllr M guest proposed that this was granted it was seconded by Cllr S Adams.

92/12.0 YOUTH COUNCIL

- 12.1 An email received last month from Outwoods Parish Council who are setting up a youth council across the local parishes and asked if Tutbury would like to participate. Councillors thought it was a good idea to engage younger people in parish council matters but were concerned that the body would have no legal powers or finance and in practice therefore the outcome of such a council would be limited. Currently there are no likely candidates that the council are aware of who would be interested.

93/13.0 ELM LANE TREE PLANTING

- 13.1 Two quotes have been obtained for 12 tree saplings for a total of £150. Cllr M guest proposed to instruct the contractor that would be planting to purchase the saplings. The clerk will arrange with the contractor and the Friends of Elm Lane to purchase and plant the trees.

94/14.0 PARISH COUNCIL PROFILE-

Cllr Crossley suggested that new noticeboards could be erected and the planters in High Street be updated to show that they are owned by Tutbury Parish Council. The clerk suggested a stencil to be used to paint the notice on the planters. However, a sign was deemed preferable.

95/15.0 SPEED WATCH REPRESENTATIVE

- 15.1 The community police officer is looking to start a Speed Watch group, covering Tutbury, Rolleston and Anslow villages. This is about training a

small group of residents from each area in the use of speed recording devices etc. However, no candidates for this were known. The clerk will inform the PCSO of the outcome.

96/16.0 CORRESPONDENCE

- 16.1 . Notice of Annual General Meetings were received and Annual report from the Society of Local Clerks

- 16.2 Notice of Annual General meeting and Annual Report was received from The Community Council of Staffordshire.

- 16.3 Chairmanship Skills Training Course details were received from The Staffordshire Parish Council Association.

- 16.4 Staffordshire County Highway Infrastructure Asset Management Policy document was received. Parish councils were invited to comment. Cllrs felt disappointed that the document did not address the issues that work requests are not being actioned by the county.

- 16.5 Cllr Guest requested that an enquiry to be made to ESBC planning department regarding the trading on the Fauld Lane industrial Unit due to an increase in traffic and litter in that area.

- 16.6 Cllr Crossley reported that the road sign approaching Tutbury from Burton on the A511 was obscured and needed cutting back.

97/7.0 ITEMS FOR THE NEXT AGENDA

- Churchyard Matters
- Budget considerations 2017/2018
- Diesel generation Power Supply unit P2016/01107
- Remembrance Sunday Service
- Parish Council Profile and communication

80/18.0 DATE OF THE NEXT MEETING

- 18.1 Parish Meeting Oct 17th 7.30pm